



Shek Lei Catholic Primary School

2023-2024 Notice (367E)

Household application for Student Financial Assistance Schemes (Household Application) for 2024/25 School Year

26th April, 2024

Dear Parents,

According to the notice from Working Family and Student Financial Assistance Agency, The School Textbook Assistance Scheme, the Student Travel Subsidy Scheme and the Subsidy Scheme for Internet Access Charges for 2024/25 school year will start accepting applications soon (Details see Appendix).

Student Finance Office (SFO) encourages applicants to **apply online**. Applicants applying online will receive subsidy earlier than those using paper-based application forms. Continuing applicants who have submitted the completed application and supporting documents online on or before 31st May 2024, met the relevant eligibility criteria and passed the mean test will receive the provisional School Textbook Assistance and Subsidy for Internet Access Charges (if applicable) from around mid-July 2024.

Website / QR coded for Applying Online

Please switch to online application immediately to enjoy the benefits. If you are a continuing applicant, SFO will issue an Access Code to you*. Please access the SFO E-link (the website address and QR code are listed below) and then input the Access Code to get the E-form pre-filled with your basic information (i.e. the pre-filled E-Form) and submit the E-form online with supporting documents after completion. New applicants may access the E-link on or after 2nd May 2024 to use the E-form and submit online.

SFO E-link – My Applications (Financial Assistance Schemes at Pre-primary, Primary and Secondary Levels)
<https://ess.wfsfaa.gov.hk/espps>



Video on how to complete / submit the E-Form is available on the following website and QR code:

Video – How to complete / submit the E-Form on Household application for Student Financial Assistance Scheme
<https://youtu.be/vjtg36iHzlU>



*If continuing applicants has indicated in their 2023/24 household application that they need paper-based application form for the next school year, apart from issuing to them a paper-based form for the 2024/25 School year pre-filled with the applicant's basic information, SFO will also issue to them an access code for making online application.

Please contact Miss Chao Ka Wai at 24203186 for enquiries.

Yours sincerely,



Leung Yu Fai
Principal

Reply Slip

I have read and understood 2023-2024 Notice (367E) about Household application for Student Financial Assistance Schemes (Household Application) for 2024/25 School Year.

Class Name: _____ () Parent's Name: _____

Parent's Signature: _____

Parent's Contact Number: _____ Date: _____

Appendix: Method of Assessment and Assistance Level

- (i) Student Finance Office (SFO) uses the “Adjusted Family income” (AFI) mechanism as the means test to assess the eligibility of a family for student financial assistance and its assistance level. The AFI mechanism is based on the following formula:

$$\text{AFI} = \text{Gross annual income of the family} / \text{Number of family members (+1)}$$

- (ii) Gross annual income of the family includes the annual income of the applicant and his/her spouse; 30% of the annual income of unmarried child / children residing with the family if applicable; and the contribution from relatives / friends if applicable.
- (iii) The members of a family normally refer to the applicant, his/her spouse, unmarried child / children residing with the family and the dependent parent(s) who are supported by the applicant and / or his / her spouse.
- (iv) For single-parent families of 2 to 3 members, the “plus 1 factor” in the divisor of the AFI formula will be increased to 2.
- (v) The AFI eligibility benchmarks for various levels of assistance in the 2024/25 school years are listed below. Please note that the AFI is not the average monthly income of a family.

2024/25 school year – AFI Between (HK\$)	Level of Assistance
0 – 44,495	Full*
44,496 – 86,039	Half
>86,039	Ineligible

*AFI thresholds for full level of assistance for 3-member and 4-member families are \$53,868 and \$49,559 respectively in the 2024/25 school year. For 2-member single-parents and 3-member single-parent families, they are regarded as 3-member families and 4-member respectively for determining the AFI thresholds for full level of assistance and calculation of AFI.

**Hand in one application form for each family.